

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
4 MARCH 2020
7:30 P.M.
REGULAR MEETING
DRAFT MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on March 4, 2020 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief: John Del Gardo
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

Donna Milazzo

Pledge to flag.

Notation of Exits

Mayor motions to open up the regular meeting, Trustee Bryde 2nd all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

- 1.1. DPW Report. Mr. Domenic Consentino delivers the DPW report. Mr. Consentino informs the Board that the new American flag and POW flag are now up on the flag pole. He asks about a date for Earth Day, and Deputy Mayor Piccini states that she is unsure of a date because in the past it was in coordination with former Town of Southeast Councilwoman Lynn Eckardt. She asks that Town of Southeast Councilman, John Lord to inform the Board of a date when he is notified. Mr. Consentino and Mayor Schoenig have been working to repair the parking meters throughout the Village. He confirms that the drainage problem has been completed on North Main. Trustee Gaspar asks if Mr. Consentino will be videoing the rest of the drain lines to determine if there are other problem areas. Mr. Todd Atkinson of Folchetti & Associates explains that further investigation needs to be done to determine the areas of high risk and commends the contractor for their hard work. Mayor Schoenig accepts the DPW Report, Trustee Gaspar 2nd, all in favor 5 to 0.
- 1.2. Planning Board Reports for December, 2019 & January and February, 2020. Mr. Richard Lowell has emailed the Board the Planning Board Report. Mayor Schoenig accepts the Planning Board report for December, 2019, and January & February, 2020, Trustee Boissonnault, 2nd, all in favor 5 to 0. Copy will be attached to the minutes.
- 1.3. Engineer's Reports for February, 2020. Mr. Todd Atkinson, Village Engineer, delivers the Engineer's report for February, 2020. Mr. Atkinson requests the Mayor to sign the change order for Tonetta Brook Marvin Ave Headwall project and will give a copy to Clerk Chiudina once it is signed by the contractor. Mr. Atkinson notes the mistake on the date for the report, it should read February, not January. Trustee Bryde mentions that the scheduled activities are the same as they were the last two reports and Mr. Atkinson states that the projects have been held up due to the issues at the Marvin Avenue pump station outage. Deputy Mayor Piccini asks if there is any answer as to why the flows are starting to increase again. Mr. Atkinson explains that he and his team will start to look into those issues and he believes sump pumps is a factor in high flow volume. Deputy Mayor Piccini asks what can be done about tracking down the sump pump users in the Village and Mr. Atkinson believes that the Code Enforcement Officer, Mr. Bill Scorca, looks for sump pumps during his inspections. Trustee Bryde asks about the generator connection at the North Main Street pump station and Mr. Atkinson will confirm that it is connected. Trustee Boissonnault commends the contractor on their hard work to repair the Tonetta Brook/Marvin Avenue Headwall. Trustee Gaspar asks what is outstanding for the BP station, and Mr. Atkinson says that there are minor fixes and inspections, including painting and shrubbery survival and he will confirm with Mr. Scorca and Mr. Hernandez that

those inspection are complete. Mayor Schoenig motions to approve the Engineer's Report for February, 2020, Trustee Bryde 2nd, all in favor 5 to 0. Copies will be attached to the minutes.

- 1.4. Zoning Board Report. Mr. Todd Gianguzzi has sent the Village Board a report of no activity for the Zoning Board of Appeals, February, 2020. Mayor Schoenig motions to accept the Zoning Board of Appeals report of no activity, Deputy Mayor Piccini 2nd all in favor 5 to 0. Copy will be attached to the minutes.
- 1.5. Police Report for January and February, 2020. Chief John Del Gardo delivers the January, 2020 report. Trustee Bryde asks about the phone scams and if someone calls the station to report this happened and Chief Del Gardo confirms. Trustee Bryde enquires about the open door that was noted and Chief Del Gardo confirms there was a door open at an establishment in the Village that was not locked. Trustee Bryde asks for clarification about the dog welfare check and Chief Del Gardo explains that the dog chased a coyote but the dog returned after searching for it for a few minutes. Trustee Bryde mentions the disorderly intoxicated persons and asks if any of them were on Main Street and Chief Del Gardo confirms that persons were on Main Street as well as Michael Neuner. Trustee Bryde requests clarification on the shots that were fired and Chief Del Gardo explains that the officers went outside the Village as back up for the State Police. Trustee Bryde mentions an incident that she was involved in recently while at a traffic light in Village. She explains that someone went to go around her on her left side after the light had just turned green and she was shocked by their actions as they had nowhere to go after she attempted to continue to go straight. She ends her story with wishing a police officer was there to see it happen. She also commends Chief Del Gardo for the amount of handicapped tickets that are given out and Chief Del Gardo states that the amount of tickets written are getting less and less each month and Trustee Bryde sees that as a good thing. Chief Del Gardo delivers the February, 2020 report. Deputy Mayor Piccini asks about the repairs to the police vehicles, and Chief says they are high this month, and the main cars that get repaired are the Dodge chargers, for oil changes, rotating tires and other routine repairs as well as more costly repairs. He mentions that they are very old cars and the cars are used part time so they are not on the road every day. Deputy Mayor Piccini asks if the cars will need more repairs coming up and Chief Del Gardo does not see more repairs needed at this point. Mayor Schoenig mentions that a grant from the State for two new police cars should be coming in soon so those cars will be replaced. Trustee Boissonnault notes the high volume of emotional disturbed persons and would like clarification, if that was one person many times or a group of people. Chief Del Gardo explains that one person was involved with 9 of the 19 calls and that Putnam Hospital won't take this person, but Chief was able to convince the hospital to accept him as he needs serious help. Trustee Bryde notes that the amount of stop sign tickets has dropped and speeding tickets picked up. Chief Del Gardo mentions that there are only two traffic officers doing these kinds of tickets. Trustee Bryde asks about the unlicensed drivers and why are they stopped in the first place and Chief states that there are a variety of reasons, which are listed as to why they stop cars and these persons happened to be unlicensed. Chief Del Gardo notes that those driving with a suspended registration and flagged by the plate reader and that person than gets arrested and their car gets impounded. Deputy Mayor asks what happens when that person gets the car back, and Chief explains that if the person is able to register the car that person can drive it but if not, it will need to be towed. Trustee Bryde mentions the tickets for not yielding to pedestrians and how it is difficult to see them at night. She also believes that those who are parking in crosswalk are silly to park there and have no right to do this. Trustee Bryde asks about the person who passed the school bus and where that took place and Chief Del Gardo states that it happened on Prospect Street. Mayor Schoenig motions to approve the Police Reports for January and February, 2020, Deputy Mayor 2nd, all in favor 5 to 0. Copy will be attached to the minutes.
2. Financial Report. Clerk Chiudina delivers the financial report. Clerk Chiudina is continuing to work on the budget and will have a tentative one to present to the Board by March 20. She explains most of the funds that are over budget, which is about two dozen, are manageable and can be supplemented by the budget lines that are forecasted to be under budget. She mentions that there are four lines that are severely over and two sewer lines for the WWTP and the collections systems throughout the Village, that are in desperate need of funds as they are over budget. This is due to the unintended expenses such as the outage at Marvin Avenue and other costly projects. Clerk Chiudina has sent a claim to NYSEG and our insurance carrier to investigate the cause of the surge and hopefully receive compensation. She also mentions that half of the outstanding water and sewer bills from April 2019 to December 2019 have been received and those who have not paid or entered into an agreement will be receiving a notice on their door on Monday to notify the property owner that if payment or other arrangements are not made on or about March 16, 2020, water services will be terminated. Budget billing for refuse has increased slightly as the annual refuse bills were sent out on February

28, and those who would like to be put on budget billing need to pay any outstanding refuse bill before that can be processed. Clerk Chiudina suggests to close the gap in the cash flow between the unexpected expenses is to raise the rates for the water rents for those in the Village and outside the Village, which have not been raised since January, 2016. Mayor Schoenig motions to set a public hearing for March 18, 2020 at 7:30 at 50 Main Street to discuss water rates for inside and outside of the Village, Deputy Mayor Piccini 2nd, all in favor 5 to 0. Clerk Chiudina states the budget adjustments will be sent out soon and that the Village is waiting for reimbursements from DASNY for the Tonetta Brook/Marvin Avenue Headwall Project, which should be here before the end of the month. Deputy Mayor Piccini asks how many residents are taking advantage of the budget billing and Clerk Chiudina believes that there are at least 20 parcels at this point. Trustee Gaspar asks about the additional charge to be on budget billing, and Clerk Chiudina explains that it is \$10 extra a year to cover the minor expenses associated with sending out the bill every month.

3. Real Property Tax Contract. Trustee Bryde motions to authorize the Mayor to sign the Real Property Tax Service Contract, Resolution 030420-1, Gaspar 2nd, all in favor 5 to 0.
4. Dr. Michael Nesheiwat, Commissioner of Health. Mayor Schoenig reads the letter from Dr. Nesheiwat, requesting the use of 25 Marvin Avenue for immunization for the migrant seasonal fall marker, once a month. Trustee Bryde asks about storage for the equipment, Clerk Chiudina will inform Dr. Nesheiwat that the medical equipment cannot be stored at 25 Marvin Avenue, as there is limited security. Trustee Bryde asks how long they will need to use that building for and it was not stated in the letter but dates were mentioned up until December and the certificate of insurance is valid until July, 2020. Mayor Schoenig authorizes the Putnam County Department of Health to use the lab building at 25 Marvin Avenue for the immunization clinic on the fourth Tuesday of every month and the third Tuesday in December, Deputy Mayor Piccini 2nd, all in favor.
5. February 19, 2020 Minutes for approval. Trustee Bryde approves the February 19, 2020 Minutes, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

6. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

| | | |
|------------|-----------------------------------|-------------|
| 6.1. A - | GENERAL FUND | \$33,520.44 |
| 6.2. C – | REFUSE & GARBAGE | 706.53 |
| 6.3. F - | WATER FUND | 8,206.41 |
| 6.4. G - | SEWER FUND | 145,685.02 |
| 6.5. H63 - | TONETTA BROOK MARVIN AVE HEADWALL | 189,291.39 |
| 6.6. TA - | TRUST & AGENCY | 5,953.96 |

Total Vouchers Payable \$383,363.85

Mayor Schoenig motions to approve the vouchers payable as written, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

7. Other Business
 - 7.1. Deputy Mayor Piccini discusses Village Matters. After a brief discussion amongst the Board, it is decided that the Board members will write articles that will be used as blog posts once the blog is live on the new site in August, 2020. The Board agrees that a paper issue of the Village Matters does not appear to be seen in the future. The Board asks Clerk Chiudina to pass on the information discussed to Lisa Kaslyn, who is coordinating the publicity matters for the Village.
 - 7.2. Trustee Gaspar attended the Firemen's ball with the Mayor Schoenig, Trustee Bryde, Town of Southeast Councilman John Lord and Clerk Chiudina. He enjoyed the event and felt the appreciation of the Board's attendance. Trustee Bryde agrees and states that all of the attending Village personnel were introduced that were in attendance and that there were many people from the County there as well.
 - 7.3. Trustee Boissonnault asks if the individuals from the Board would like to sponsor a Little League team, as they have done in previous years and the Board agrees to sponsor a team with personal funds.
8. New Business
 - 8.1. Mayor Schoenig mentions that the request for a second judge is before the New York State Assembly with a bill number and will be keeping the Board informed with updates on that.
9. Public Comment
 - 9.1. Scott Seaman, Brewster Board of Education, would like to thank Chief Del Gardo for catching the person passing the bus and informs the Board that the Board of Education is looking into getting a law amended for cameras on buses to be able to catch those passing a school bus illegally. Mr. Seaman would like to know if the Board would be interested in having a small presentation on the school budget and to reach out to himself on a date that works,

and invites the Board to St. Lawrence O'Toole for a presentation on the budget. Deputy Mayor asks when is the budget vote, and Mr. Seaman confirms that it will be May 19th.

- 9.2. John Lord asks about the crosswalk violations that Chief Del Gardo had mentioned in his report and if someone can be ticketed at any time of day and the Board confirms that cars must always yield to pedestrians. Mayor Schoenig mentions that there are signs where the crosswalks are but they are usually kept off the road during plowing season. Mr. Lord mentions that it is difficult to see people coming into crosswalk while people driving due to cars that are parked on the crosswalk, and the Mayor notes the police has ticketed for this. Mr. Lord also wants to mention that he enjoyed fireman's ball with the Board. Deputy Mayor Piccini asks Mr. Lord to find out who is coordinating Earth Day.

10. Executive Session. Mayor motions to go into executive session for contractual reasons, Trustee Boissonnault 2nd, all in favor 5 to 0.
11. Mayor Schoenig motions to come out of executive session and adjourn the regular meeting, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

Village of Brewster, NY
Planning Board Report
March 4, 2020

Rick Lowell, chairman

Greg Folchetti, attorney- Costello & Folchetti

Janet Ward, vice chairman

Todd Atkinson, PE- J.R. Folchetti & Assoc.

David Kulo

Cathy Chiudina, secretary

Katy New

Marti Foster

Planning Board Meeting Date: Third Tuesday of the Month, 2019, 7:30PM

February 18, 2020

In Attendance: R. Lowell, J. Ward, D. Kulo, K. New. No staff were present.

1. The agenda was limited to consideration of the draft minutes of the meeting of December 20, 2019. After brief discussion the motion to accept the minutes of the December meeting was passed, 4-0.
2. Old business: none.
3. New business: none.
4. Motion to adjourn passed 4-0.

Respectfully,

Rick Lowell, chairman

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

| | | |
|---|-----------------|--------------|
| 1. <u>GENERAL INFORMATION</u> | | |
| Report No: 2 of 2020 | Date: 3/04/2020 | Contract No: |
| Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION | | |

| | |
|--|--|
| 2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including: | |
| a. | Projects reviewed this month (attach additional pages as needed) |
| | <ul style="list-style-type: none"> • There were no reviews required in the month of January |
| | |
| | |
| | |
| | |
| b. | Status of Planning Board projects (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Route 22 Brewster LLC (BP Station) Final Inspections • 538 North Main Street – Construction Ongoing/Amendment Approved • 162 Main Street Ongoing Inspections • 79 Main Street Resolution Requirements; Inspections • 530 North Main Street – Ongoing Inspections |
| | |
| | |
| c. | Activities scheduled (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development • Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed • Perform site inspection at 538 North Main Street, when needed • 530 North Main Street, Ongoing Inspections • Perform inspections at 162 Main Street, when needed • Perform site inspection at 79 Main Street, when needed |
| | |
| | |
| | |

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

| | | |
|--|-----------------|--------------|
| 1. <u>GENERAL INFORMATION</u> | | |
| Report No: 2 of 2020 | Date: 3/04/2020 | Contract No: |
| Facility Name: VOB / EPA Stormwater Phase II Regulations | | |

| | |
|--|---|
| 2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including : | |
| a. | Activities completed this month (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| b. | Status of activities in progress this month (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Begin to compile data for 2019-2020 NYSDEC Annual MS4 Report |
| | |
| | |
| | |
| | |
| | |
| c. | Activities scheduled (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Address any regulatory comments on the MS4 Annual Report |
| | |
| | |
| | |
| | |
| | |
| | |

mchiudina@brewstervillage-ny.gov

From: Todd Gianguzzi
Sent: Tuesday, March 3, 2020 4:39 PM
To: mchiudina@brewstervillage-ny.gov;
Subject: Re: BOT Meeting 3/4/2020

Michelle:

Please take note that the ZBA had no meetings in February and there's nothing to report, Thank you Todd, ZBA Chair

From: <mchiudina@brewstervillage-ny.gov>
Date: Monday, March 2, 2020 at 11:15 AM

Subject: BOT Meeting 3/4/2020

Hello,

Please provide me with your monthly reports for the Board of Trustees' approval at the March 4, 2020 Meeting.

Thank you,
Michelle Chiudina

Michelle E. Chiudina
Clerk & Treasurer
Village of Brewster
50 Main Street
Brewster, New York
P: 845-279-3760
F: 845-278-7653

JANUARY 2020 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees

FROM: Police Chief John Del Gardo

JANUARY

2020

| | | | |
|---------------------------|-----|------------------------------|------------|
| 911 CALLS | 68 | VEHICLE REPAIRS | \$3,332.30 |
| WALK IN COMPLAINTS | 4 | VEHICLE MILEAGE | 4852 |
| TOTAL CALLS FOR SERVICE | 72 | VEHICLE FUEL | 663 |
| FOOT PATROL | | | |
| Main Street: | 36 | | |
| MTA | 89 | | |
| Residential: | 40 | | |
| TOTAL HOURS | 165 | | |
| Court Hours - Village | 36 | (Security Detail) 2 Officers | |
| Court Hours - S.E. | 168 | (Security Detail) 2 Officers | |
| TICKETS | | | |
| Uniform Traffic Tickets: | 174 | | |
| Parking Tickets: | 110 | | |
| Local Ordinance | 0 | | |
| TOTAL TICKETS | 284 | | |
| ARRESTS | | | |
| CASTRO 511 ARREST | 1 | | |
| CASTRO 512 ARREST | 1 | | |
| DRISCOLL 215.15 ARREST | 1 | | |
| PEIFFER 145.05 ARREST | 1 | | |
| DRISCOLL RECKLESS DRIVING | 1 | | |
| ODDO 511 ARREST | 1 | | |
| QUINONES 512 ARREST | 1 | | |
| TOTAL ARRESTS | 7 | | |

| |
|--|
| 911 DISPATCHED CALLS – 68 CALLS |
|--|

AIDED – 18

EDP - 1

ASSAULT - 1

VEHICLE ACCIDENT – 3

SHOTS FIRED – 1 (BACK UP SP)

DISPUTE - 8

DISORDERLY/INTOX PERSONS - 5

FIRE ALARM - 1

911 HANGUP - 7

WELFARE CHECK - 4

SUSP VEHICLE - 1

SUSP PERSON – 1

RABID RACoon - 1

DOG WELFARE CHECK - 1

FIRE – 1 (PICK UP TURK HILL RD)

HARRASSMENT - 1

LOCKOUT - 6

NOISE CONDITION - 3

DISTURBANCE - 1

OPEN DOOR – 1

PHONE SCAM – 1

MISSING PROPERTY - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

JANUARY 2020

STOP SIGN - 75

SPEED – 16

CELL PHONE - 15

RED LIGHT - 8

UNLICENSED - 25

DISOBEY SIGN - 1

FAIL TO MAINTAIN LANE - 1

RECKLESS DRIVING - 1

FAIL TO YIELD PEDESTIAN CROSSWALK - 1

511- 512 ARREST - 4 (SUSPENDED LICENSE)

HANDICAP PARKING - 9

PASS SCHOOL BUS - 1

TOTAL – 157

FEBRUARY 2020 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 FEBRUARY 2020

| | | | |
|--------------------------|-----|-----------------------------|------------|
| 911 CALLS | 110 | VEHICLE REPAIRS | \$1,888.47 |
| WALK IN COMPLAINTS | 5 | VEHICLE MILEAGE | 4638 |
| TOTAL CALLS FOR SERVICE | 115 | VEHICLE FUEL | 615 |
| FOOT PATROL | | | |
| Main Street: | 19 | | |
| MTA | 72 | | |
| Residential: | 34 | | |
| TOTAL HOURS | 125 | | |
| Court Hours - Village | 36 | (Security Detail)2 Officers | |
| Court Hours - S.E. | 118 | (Security Detail)2 Officers | |
| TICKETS | | | |
| Uniform Traffic Tickets: | 186 | | |
| Parking Tickets: | 98 | | |
| Local Ordinance | 6 | | |
| TOTAL TICKETS | 290 | | |
| ARRESTS | | | |
| CASTRO 512 ARREST | 2 | | |
| QUINONES 512 ARREST | 3 | | |
| PEIFFER DV ASSAULT | 1 | | |
| TOTAL ARRESTS | 6 | | |

| |
|---|
| 911 DISPATCHED CALLS – 110 CALLS |
|---|

AIDED – 13
EDP - 19
VEHICLE ACCIDENT – 9
DISPUTE - 12
DISORDERLY/INTOX PERSONS - 8
FIRE ALARM - 5
911 HANGUP - 7
WELFARE CHECK - 2
SUSP PERSON – 1
DOG ON LAWN - 2
HARRASSMENT - 1
LOCKOUT - 5
NOISE CONDITION - 3
PHONE SCAM – 1
FOUND PROPERTY - 1
ASSIST OTHER POLICE DEPTS - 4
PARKING COMPLAINT - 2
DOA - 1
BOLO – 1
VEHICLE TOWED – 1
WATER MAIN BREAK – 1
EVICTON NOTICE – 2
FOUND MARIJUANA PIPE – 1
URINATING IN PUBLIC – 1
CRIMINAL MISCHIEF – 3
QUESTION FOR THE POLICE – 1
STUCK ELEVATOR – 1
DEER STRUCK – 1
STALLED VEHICLE - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

FEBRUARY 2020

STOP SIGN - 41

SPEED – 77

CELL PHONE - 15

RED LIGHT - 10

UNLICENSED - 16

DISOBEY SIGN - 3

FAIL TO YIELD TO EMERG VEHICLE - 1

SEATBELT - 3

FAIL TO YIELD PEDESTIAN CROSSWALK - 2

511- 512 ARREST - 5 (SUSPENDED LICENSE)

HANDICAP PARKING - 8

PARKING IN CROSSWALK - 1

TOTAL – 182